

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: JANUARY 2022 - APRIL 2022

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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December 2021

Leader

Western Gateway	To enable the Cabinet to receive an update on progress in the development of the Western Gateway partnership and related projects.	Green		Cabinet
City recovery Strategy	To consider the Greener, Fairer, Stronger Recovery and Renewal Strategy	Amber		Cabinet

Clean Streets, Recycling & Environment

Recycling Strategy for Cardiff: 64% and Beyond	Cardiff's recycling performance. Whilst a key aim of the strategy is to get beyond 64% recycling, the strategy also takes into consideration the need to do this in a sustainable way. The Recycling Strategy is not just about increasing recycling, it is also about reducing waste, encouraging repair and reuse and contributing to a Circular Economy.	Amber/Amber		Cabinet
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Culture & Leisure

Music Strategy Update	An update on the Music Strategy work to date, and to present to Cabinet a proposed voluntary busking guidelines for the city centre	Amber/Amber		Cabinet
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Education, Employment & Skills

Adult Community Learning (ACL)	As the city starts to recover from the impacts of the pandemic, the Adult Community Learning team will need to reskill and upskill an increased number of learners in both digital and work skills qualifications. The service needs to ensure that it meets the needs	Amber/Amber		Cabinet
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	<p>of all communities across the city</p> <p>Due to an anticipated ongoing annual reductions in the Adult Community Learning Grant from April 2022- 2025, changes are needed to the way the service is delivered to ensure that the increased demand is met and resources are used in the most efficient way.</p>			

Finance, Modernisation & Performance

Corporate Risk Register	The report will inform the Cabinet of the key risks facing the Council	Amber/Amber		Cabinet
Calculation of the Council Tax Base 2022/23	The Council has a statutory obligation to agree the Council Tax Base by 31 December each year. This decision has been delegated to Cabinet.	Green/Gwyrd		Cabinet
Mid Year Performance Report 2021/22	This report presents a summary of the Council's performance for first half of the 2021/22 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary			Cabinet

Housing & Communities

Empty Homes Policy	The Shared Regulatory Service, in conjunction with Cardiff Council, has developed an empty homes policy. This report seeks its adoption by Cabinet. The Policy outlines some of the tools that the Council will use to bring empty homes in the private sector back into use. Adoption of the policy does not in itself have any resourcing or financial implications, but if the Council does decide to target certain properties for enforcement action then this will of course require that resources be made available, which would be considered on a case			Cabinet
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	by case basis.			

Investment & Development

Corporate Property Strategy 2021 to 2026	<p>The report will present an updated Corporate Property Strategy for the next 5 years.</p> <p>The strategy will outline the objectives, management principles and key initiatives relating to the Council's land and property estate and will include 5 year targets relevant to delivery of capital receipts, running cost reduction, maintenance backlog reduction, carbon reduction and revenue income.</p>			Cabinet
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Strategic Planning & Transport

Llandaff Conservation Area extension - Confirmation of Article 4 Direction	Following the Cabinet decision in December 2020, an Article 4(2) Direction was made in August 2021 to remove permitted development rights for The Avenue and eastern end of Fairwater Road, which was designated by Cabinet at that meeting.	Green/Gwyrd		Cabinet
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13 January 2021

2022-23 Budget Proposals for Consultation	To consider the budget proposals for consultation	Amber		Cabinet
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20 January 2022

Leader

Bilingual Cardiff	Standard 145 of the Welsh language standards requires Cardiff	Green		Cabinet
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Strategy	<p>Council to produce and publish a five year strategy which sets out how we will promote and facilitate the use of Welsh. This strategy will include a target to increase the number of Welsh speakers within Cardiff as well as specific actions to facilitate the use of the language to support the Welsh Government's Cymraeg 2050 vision to achieve a million Welsh speakers by 2050.</p> <p>The first Bilingual Cardiff Strategy was put in place for 2017-2022 and this represents its first revision and will be operational for 2022-2027.</p>			
Race Equality Taskforce Annual report	To receive the annual report of the Race Quality Taskforce			Cabinet
Update on Welsh Government Regulations to Establish Corporate Joint Committees and Resultant Changes to the Cardiff Capital Region City Deal Joint Committee	<p>The purpose of the report is to:</p> <ul style="list-style-type: none"> (i) Update Members on the introduction of Corporate Joint Committees (CJCs) as provided for in the Local Government and Elections (Wales) Act 2021; (ii) Consider the South East Wales Corporate Joint Committee Regulations 2021 that came into force on 1 April 2021, in respect of the establishment and operation of CJCs, with the economic well-being, transportation and strategic planning functions coming into being on 28 February 2022; and (iii) Consider the Cardiff Capital Region (CCR) Joint Committee Cabinet Report that sets out how the functions of the current Joint Committee will be transferred to the South East Wales Corporate Joint Committee (CJC) on 1 March 2022. (iv) Note the recommendations of such and the next steps in respect of implementing the CJC and new arrangements that will be reported to Council for further information and where relevant, approval, in the coming months. 	Green/Gwyrdd		Cabinet

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Children & Families

<p>Childcare Sufficiency Strategy</p>	<p>The Childcare Act 2006 Regulations places a duty on Local Authorities to <i>“prepare and publish assessments of the sufficiency of the provision of childcare in its area”</i>.</p> <p>The Childcare Sufficiency Assessments (CSA) “must be prepared and published at five yearly intervals”, however, following the Covid-19 pandemic, the new full CSA must be submitted to the Welsh Government by 30th June 2022.</p> <p>The legislation and accompanying guidance states that the key tasks that the Local Authority is required to undertake to assess the supply of childcare are:</p> <ul style="list-style-type: none"> • to identify the demand for childcare • to analyse if gaps exist and to develop an action plan to deliver the Local Authority duty to secure, <i>“so far as is reasonably practicable, sufficient childcare to meet local needs of parents, (albeit for working parents or parents undertaking education or training) to assist them to obtain work.”</i> <p>Regards must be given to families wishing to access childcare:</p> <ul style="list-style-type: none"> • through the medium of Welsh. • for children with a disability or additional need. • for those wishing to access childcare, funded via Flying Start, the Childcare Offer, employer supported vouchers or tax-free childcare, and lower income families. <p>Childcare: statutory guidance for local authorities (gov.wales) https://www.legislation.gov.uk/wsi/2016/88/made</p>	<p>Green</p>		<p>Cabinet</p>
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	<p>Legislation requires the draft CSA to be published bilingually on the Council's website for consultation and stakeholder feedback for a period of 28 days, and the local authority "<i>must amend the draft assessment in such way as they consider appropriate in response to any comments received.</i>"</p> <p>Approval is sought for the draft Cardiff CSA to be translated and hosted on Cardiff Council website for the statutory 28-day consultation period</p> <p>Approval is sought for delegated officer powers to sign-off the post-consultation version for subsequent submission to Welsh Government by June 2022</p>			

Culture & Leisure

Sport and Physical Activity Strategy	<p>In 2020 the Council established a stakeholder group comprising Public Health and Cardiff Met (Sport Cardiff) to develop a Sport and Physical Activity Strategy to address the growing levels of obesity, inactivity and under representation from certain groups and communities in Cardiff.</p> <p>We are aiming to develop a cohesive and coordinated approach with Public Health Wales and key stakeholders to tackle this with a Strategy that all partners can engage with to improve the health of our citizens for the long term through interventions and prevention</p> <p>The strategy will be presented to the Public Service Board on 30th November for endorsement before bringing it to Cabinet in January.</p>	Amber/Amber		Cabinet
Community Engagement & Safety in Parks	At the full Council meeting on 21 st October 2021 an amendment to a motion was passed which called on Cabinet to bring forward a	Green/Gwyrdd		Cabinet

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	<p>report which includes:</p> <ul style="list-style-type: none"> • To continue to look at ways during the budget process to increase funding in park safety and support staff and Friends Groups going forward. • A policy on where and when it is appropriate to continue to introduce lighting in parks, and what consultation would be undertaken to identify any paths that need lighting. • Consideration of whether when serious vandalism occurs in parks the Council should, after seeking advice from the Police, offer a reward, where appropriate for information which leads to arrests. <p>It was determined that such a report should be brought to Cabinet within four months.</p>			

Education, Employment & Skills

<p>School Organisation Planning: Cardiff Welsh in Education Strategic Plan (WESP) 2022 - 2023</p>	<p>At its meeting on 14 October 2021 the Council Cabinet authorised officers to consult on the content of the draft Welsh in Education Strategic Plan (WESP) in autumn 2021</p> <p>This report summarises the views expressed during the consultation with recommendations regarding how to proceed</p>	<p>Green/Gwyrdd</p>		<p>Cabinet</p>
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Finance, Modernisation & Performance

<p>Performance Management and Data strategy</p>	<p>To consider the Performance Management and Data strategy</p>	<p>Amber</p>		<p>Cabinet</p>
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Housing & Communities

<p>Housing Support and Homelessness Strategy</p>	<p>The Welsh Government has put in place a new requirement for each local authority to develop a Housing Support Programme Strategy. This must be developed every four years, with a mid-point review every two years. It should outline the strategic direction of the local authority for housing related support services.</p> <p>It will provide a single strategic view of the local authority's approach to homelessness prevention and housing support services, and will be the single strategic document on housing support and homelessness prevention. It must also satisfy the existing statutory requirements for a homelessness strategy under Part 2 of the Housing (Wales) Act 2014.</p> <p>The Strategy will take into account how it can support delivery of the Welsh Government's vision and aims for the prevention of homelessness and the transformational shift required to move to a rapid re-housing approach.</p> <p>This will replace the existing Homelessness Strategy 2018 – 2022. and Rough Sleeping Strategy 2017 – 2020.</p> <p>It is envisaged that the new Strategy will incorporate the new vision for homelessness and housing support already set out in previous cabinet reports as part of the No Going Back commitment.</p>	<p>Amber</p>		<p>Cabinet</p>
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Investment & Development

<p>ISV Update (Velodrome FBC)</p>	<p>The report will outline the completion of the procurement and the FBC for the delivery of the Velodrome.</p>	<p>Amber/Amber</p>		<p>Cabinet</p>
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Atlantic Wharf Update - Red Dragon Centre Outline Business Case	The report will present options for the future of the existing and new Red Dragon Centre in association with the regeneration of Atlantic Wharf.	Amber		Cabinet
Disposal of freehold title in land at St Mellons to Linc Cymru Housing Association	The report will present an opportunity for the Council to dispose of its freehold interest in a parcel of land in the St Mellons ward that is currently let to Linc Cymru Housing Association.	Green/Gwyrd		Cabinet

Socail care, Heakth & Wellbeing

Aging Well/Older Persons Strategy	<p>The Strategy will be a 4 year strategic plan to deliver excellent outcomes in for adults in Cardiff.</p> <p>It will set out how the service and partners will develop and improve the range of preventative and care and support services for adults; improve social work practice, and develop the workforce and achieve improved performance.</p>	Amber/Ambr		Cabinet
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Strategic Planning & Transport

City Centre Recovery Vision (Response to City Recovery and Renewal Strategy, Mission 1: Reimagine the city centre)	<p>In May 2021 Cabinet resolved that the draft 'Greener, Fairer, Stronger City Recovery and Renewal Strategy' (focusing on how the city should respond to the global pandemic) be approved for engagement purposes. This engagement process was undertaken during the summer, the results of which will be reported to Cabinet in December.</p> <p>Mission 1 related to the reimagining of the city centre post</p>	Amber/Ambr		Cabinet
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	<p>pandemic.</p> <p>Feedback from the engagement process has been incorporated into the preparation of a City Centre Recovery Vision, which sets out a series of ambitions, principles and methods, as well as a series of proposed projects to help achieve those ambitions.</p> <p>The document will be used as a guide to help inform the development of individual short to medium term projects, programmes and initiatives relating to city centre recovery.</p>			

February 2022

Leader

Corporate Plan	To agree the Corporate Plan for 2022-23	red/coch		Cabinet
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Clean Streets, Recycling & Environment

Vehicle Transition Strategy - Delivering A Emission Fleet For Cardiff Council	<ol style="list-style-type: none"> 1) Approve the new Corporate Policy for vehicles in stage 1 and 2 that all new vehicles purchased by xxxx must be ULEVs and that any exemption to this must be supported by a business case. (TBC) 2) Approve the phased replacement strategy as set out in the report. 3) Approve the undertaking of a detailed assessment to develop a robust and fully costed roadmap for the Council's ULEV 	Amber/Amber		Cabinet
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	Transition to 2030, which will be brought back to Cabinet in Autumn 2021 for formal approval.			
Environmental Enforcement Policy	<p>Cardiff Council has statutory duties and responsibilities as a Waste Collection Authority, Waste Disposal Authority and Principal Litter Authority to manage litter, waste, certain statutory nuisances and relevant issues affecting local environmental quality within its administrative area.</p> <p>In July 2007, the Executive agreed that the responsibility for dealing with local environmental quality issues would be centralised within the Environmental Enforcement Team</p> <p>The issues that detrimentally affect the local environmental quality of our communities are incorrect presentation and storage of waste, litter, graffiti, fly posting, distribution of free literature, dog fouling and the illegal deposit of waste without an environmental permit (Fly tipping), high hedges and waste accumulations.</p> <p>In order to tackle the above issues and improve local environmental quality, the Enforcement Policy needs to support an expansion of current powers and allow delegation to Officers in other Service Areas, such as Housing and Parks.</p> <p>G</p>	Green/Gwyrdd		Cabinet
Coastal Risk Management Programme - Full Business Case and award of the construction contract	<p>To provide a briefing to Cabinet of the Full Business Case, final costs, project risks and mitigations. This will include:</p> <ul style="list-style-type: none"> • Tender evaluation criteria and results. • Approval process / consents to enable the scheme to be delivered. • Tendered construction costs for the coastal defence improvements, including Welsh Government funding. • Details of the design and methodology for delivery of the coastal defence improvements. 	Amber/Amber		Cabinet

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Finance, Modernisation & Performance

Budget 2022-23	To agree the budget for 2022-23	Red/Coch		Cabinet
Budget Monitoring Month 9	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include and analysis of key variances based on the first six months of the financial year.			Cabinet
Work styles Policy	The report is to bring forward a revised homeworking policy to support the increase homeworking following the COVID 19 pandemic and changes that are needed to be made to core office accommodation. Cabinet will be asked to approve the revised policy.	Green/Gwyrdd		Cabinet

Housing & Communities

Approval in principle for Package deals to deliver around 30 new council homes	The council has an opportunity to enter into a 'package deals' with developing contractors for the delivery of a new housing development scheme. This would see around 30 x 1 bed flats for older people delivered in Riverside	Amber/Ambr		Cabinet
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Strategic Planning & Transport

Cardiff Intelligent Transport Systems (ITS) Strategy / Control Room - Next Steps	Intelligent Transport Systems (ITS) make dumb transport infrastructure smart. They optimise what exists without expensive, disruptive road building schemes. Cardiff's ITS Strategy will ensure journey makers make best use of the City's existing transport network. The Strategy will promote better journey options directly to journey makers to increase active travel and public transport use. It will integrate smart parking, facilitate potential future workplace	Green/Gwyrdd		Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
	charging and road-user charging/clean air zones, increase journey time reliability, improve bus priority, enable electronic road restrictions, support the Metro and cycleway schemes and provide intelligence to a new network command and control room. The Strategy will boost the City's offer as an economic, sporting and social hub, improve public health and deliver on the aims of the Council's key policy initiatives, including the Cardiff Transport White Paper, the SMART City Roadmap and the One Planet Cardiff 2030 aim to make the City carbon neutral.			

March 2022

Children & Families

National Adoption Service for Wales: Hosting Arrangements with Cardiff Council	To consider the continuation of the hosting arrangement by Cardiff Council for the national and co-ordinating functions of the National Adoption Service for Wales (NAS) through its Central Team	Green/Gwyrd		Cabinet
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Education, Employment & Skills

Education Performance Report	<p>The report will present a consolidated update on:</p> <ul style="list-style-type: none"> - Outcomes of the Estyn Inspection of Local Government Education Services in Cardiff - The position of Schools and outcomes for learners, with regard to achievement and well-being - The retest and refresh of Cardiff 2030 - The proposed short term accountability framework for Education in light of changing national arrangements. <p>It will propose a series of recommendations to continue to drive forward educational improvement in Cardiff, in the context of</p>	Amber/Ambr		Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
	national education reforms.			

Finance, Modernisation & Performance

Pay Policy	To agree the Pay Policy 2022-23	Green		Cabinet
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Housing & Communities

HRA Business Plan	To consider the HRA Business Plan prior to submission to the Welsh Government	Amber/Amber		Cabinet
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